



First Time? This is how we work:

- Upon arriving at our facility, you will have two parking options:
 - Self park
 - Pull a ticket as you come through the gate. Be sure to store this ticket somewhere safe in your car, you will need it on your return as you check out of the lot.
 - Find a place to park and then wait at the rear of your vehicle; our shuttle driver has been alerted that there is a car on the lot. (Note if you turn on your flashers, raise your trunk or put a piece of luggage in the drive behind your car it will help the driver find you easier.) The shuttle will come right to you and our driver will help you load your luggage onto the shuttle.
 - When you get on the shuttle our driver will give you a slip with your lot space number and the Diamond Park'N Jet phone number on it, 877-755-PARK (7275). Be sure to store this slip in a safe, easy to retrieve place, you will need it after you pick up your luggage on your return. Please help yourself to a complimentary newspaper and bottled water!
 - Valet
 - Pull your car under the canopy located at the main office and a shuttle driver will meet you at your vehicle to assist you with your baggage and provide you with a valet parking stub. While our valet service costs a bit more, it offers convenience and will save you time. A member of our team we will park your vehicle, have the exterior washed on the day of your return, and have your vehicle warmed up and waiting for you upon your return to our facility. Please help yourself to a complimentary newspaper and bottled water!
- Inform the shuttle driver as to which airline you are departing on and the driver will drop you at the curb in front of your designated airline.
- HAVE A GREAT TRIP!
- When you return, please be sure to pick up all of your luggage before calling our shuttle.
- Locate the slip of paper the shuttle driver gave you when you entered the bus. This slip will have the Diamond Park'N Jet phone number on it 877-755-PARK (7275) as well as the space number you parked in. From your cell phone or an airport courtesy phone call our office and tell the dispatcher your first name, the number in your party and your airline carrier.
 - For baggage claims 1, 2, or 3, follow signs to ground transportation, go through the exit doors just past the car rental area and meet the shuttle at the taxi/shuttle shelter.
 - For baggage claims 4 or 5, exit through the doors directly adjacent to the baggage claim. Meet the shuttle at the taxi/shuttle shelter curbside.

- Tell the shuttle driver your name and give them the slip of paper with your lot space number on it or your valet ticket if you used our valet service. You will be delivered right to your vehicle and our courteous driver will again assist you with your luggage. If your car is cold and you would like to give it a few minutes to warm up; hop back in the shuttle and the driver will take you to our office where you can help yourself to a cup of coffee while your car warms up! **Did you return to a flat tire, dead battery, lock your keys in the car or don't have enough gas to get you to the nearest station? Let our driver know—we can help with our FREE "We Care" service!**
- Proceed to the checkout lane and give the cashier at the window the ticket you received when you first pulled on to the lot.
- Be sure to show the cashier your Preferred Traveler Card (see application on this website if you do not already have one) or any coupons or discounts you may have. Be sure to have your Frequent Traveler Card stamped as well. We do accept cash, check and most credit cards as form of payment.

WELCOME BACK—PLEASE DRIVE SAFELY!